



## OFFICE OF EARLY CHILDHOOD EDUCATION



Department Core Services



PREPARING STUDENTS  
**FOR LIFE**

### **Core Service: Expansion of Preschool Sites**

- Locate and open new sites to provide access to families in desert areas for a high quality preschool experience toward Kindergarten Readiness
- Collaborate with other Cincinnati Public Schools departments

### **Core Service: Recruitment/Registration/Enrollment**

- Maintain the CPS and Early Childhood Department brand –  
CPS: Preparing Students for Life
- Develop and implement student marketing campaigns and registration/enrollment process

### **Core Service: Instructional Program**

- Maintain high quality instructional programs aligned to federal, state and local guidelines.
- English as a Second Language (ESL)
  - Federal Law defines a Limited English Proficient (LEP) student or English Language Learner (ELL) as a student who is aged 3 through 21 and is enrolled or preparing to enroll in an elementary or secondary school and who is not born in the United States or whose native language is other than English.
- Special Education Preschool Disability
  - Early Childhood Education complies with all Federal, State & Local regulations. For more information please refer to manual of Department of Student Services.

### **Core Service: ODE Step Up to Quality**

- Provides support to school sites and individual staff to complete all compliance requirements to achieve Ohio Department of Education highest ratings
- Develop and provide approved professional development to assist staff to acquire Ohio Department of Education highest ratings
- Collaborate with on-site Administrators to complete all required forms to approve professional development towards SUTQ hours

### **Core Service: Preschool Assessments**

- Provides the following assessments: Ohio Early Learning Assessment & Curriculum-Based Assessment

### **Core Service: Social and Emotional Learning**

- Provides support to school sites
- Implement curriculum and programming that address social and emotional learning
- Collaborate with Safety and Culture Department to address needs

### **Core Service: Parent and Family Engagement**

- Develop opportunities, support and sustain parent engagement in all CPS school sites
- Develop and implement family engagement plan

**Core Service: Health and Wellness**

- Provides high quality health, oral health, mental health and nutrition services that support growth and school readiness

**Core Service: External Partnerships**

- Collaborate with external partners to ensure alignment with district vision, department mission and address needs of school s

**Core Service: Publications/Communications**

- Distribute monthly “Watch Us Grow” parent newsletter
- Parent calendar aligned to district calendar and Early Childhood compliance
- Collaborate with Communications and Engagement department
- Provides support to school sites
- Implement curriculum and programming that address social and emotional learning
- Collaborate with Safety and Culture Department to address needs

**Core Service: Homeless Services**

- The McKinney-Vento Homeless Assistance Act of 2002 ensures the rights of and protections for children and youth experiencing homelessness. In collaboration with the Project Connect Office. Preschool children experiencing homelessness are prioritized for enrollment
- All Cincinnati Public Schools’ staff has a special responsibility to be role models for students and representatives of the District to parents and the community. Employees are expected to conduct themselves in a professional manner at all times.