

**Cincinnati CITY SCHOOL DISTRICT  
ADMINISTRATIVE PROCEDURES**

<b>Procedure Name</b>	
<b>Conservation of Natural and Material Resources</b>	
Procedure No. 7460-00-01	Eff. Date: 8/24/09
Implements Board Policy(ies) 7460 (8020, 8030)	Last Reviewed: 7/8/2013

**1. Background**

*Describe relevant background to the implementation of the policy.*

CPS Facilities shall be designed, constructed and operated to conserve energy and natural resources, and to be as environmentally responsible as resources allow.

**2. Responsibilities**

Title: Facilities	
Address: 2315 Iowa Avenue	
Phone: 513-363-0747	Cell phone:
<p><i>Describe responsibilities:</i></p> <ul style="list-style-type: none"> <li>• Proper care of each school building and property within the Cincinnati Public Schools district.</li> <li>• Ongoing evaluation of energy consumption, utility costs and industry best practice.</li> </ul>	

**3. Action Steps**

*Describe the action steps relevant to the implementation of the policy.*

- Monitor energy consumption daily.
- Analysis of equipment and efficiency.
- Design and installation of energy-saving devices.
- Establish waste recycling programs.

#### 4. Equity Considerations

*Describe any equity considerations relevant to the implementation of this policy.*

#### 5. Related Documents / Forms

Document Title	Description	Last Reviewed
1.		
2.		
3.		

#### 6. Additional Information

*Describe any additional information relevant to the implementation of the policy.*

Jade Track energy consumption data, retro-commissioning date and recycling data are available in Facilities Department.