

Cincinnati CITY SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURES

Procedure Name Facilities Planning	
Procedure No. 7100-00-01	Eff. Date 8/24/2009
Implements Board Policy(ies) 7100 (7100, 7010, 8100, 8105)	Last Reviewed: 8/24/2009

1. Background

CPS strives to provide the best facilities that can be obtained from available resources. This requires planning, design, construction and repairs to keep buildings current, and provide necessary and appropriate academic space.

2. Responsibilities

Title: Facilities	
Address: 2315 Iowa Avenue	
Phone: 513-363-0747	Cell Phone:
<i>Proper care of each school building and property within the Cincinnati Public Schools district. Copies of CPS Design Standards shall be kept in the Facilities Department. The work order system shall be operational at all times.</i>	

3. Action Steps

CPS Design Standards shall be updated to reflect changes to industry standards and education delivery methods. Work order system shall be available online for building repair requests. Monthly school visits to assess building condition shall be documented.

4. Equity Consideration

--

5.

Document Title	Description	Last Reviewed
1. CPS Design Standards		4/2010
2. Principal Monthly Site Visit		2/2019
3.		

6. Additional Information

--