

**CINCINNATI CITY SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURES**

Procedure Name: Sanctioned Student Groups	
Procedure No. 5840-00-01	Eff. Date: _____
Implements Board Policy(ies) 5840	Last Reviewed: June 20, 2019

1. Background

The Board values student groups and opportunities for experiences that support student success.

2. Responsibilities

Title: Principal and other Administration	
Address:	
Phone:	Cell phone:
<p><i>Review and approve school student group requests.</i></p> <p><i>Provide access to school facilities and provide appropriate staff within the school facility.</i></p> <p><i>Ensure students comply with rules and conduct, and impose disciplinary measures are applied based on infractions.</i></p> <p><i>Monitor student group activities to ensure that criteria is met.</i></p>	

3. Action Steps

Principal communicates process for submitting student group requests that met the criteria.

Principal reviews request according to the requirements.

Principal approves student group.

Principal monitors student group activities to be sure they comply with criteria and ensure that secret groups are not operating.

4. Equity Considerations

Describe any equity considerations relevant to the implementation of this policy.

5. Related Documents / Forms

Document Title	Description	Last Reviewed
1.		
2.		
3.		

6. Additional Information

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