

**CINCINNATI CITY SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURES**

Procedure Name Students Experiencing Homelessness	
Procedure No. 5111.01-00-01	Eff. Date: 02/15/2018
Implements Board Policy(ies) 5000	Last Reviewed: 02/15/2018

1. Background

Describe relevant background to the implementation of the policy.

Pursuant to Board Policy 5111.01 and in compliance with the federal McKinney Vento Homeless Education Act, students identified as experiencing homelessness will be provided a free and appropriate public education in the same manner as all other students in the district and will not be stigmatized or segregated because they are experiencing homelessness.

2. Responsibilities

Title: Homeless Liaison	
Address: 2120 Vine St Cincinnati Ohio 45202	
Phone: 513-363-6579	Cell phone: 513-207-9185
<p><i>Describe responsibilities:</i></p> <p><i>The homeless liaison will ensure compliance with federal McKinney Vento law. The liaison will ensure that no board policy, administrative practice or procedure will inhibit the enrollment, attendance or school success of any student defined as experiencing homelessness pre k through graduation.</i></p>	

3. Action Steps

Describe the action steps relevant to the implementation of the policy.

1. *School Stability: To the extent reasonable and feasible, students experiencing homelessness will have the right to remain in their school of origin when requested by the student and or parent or guardian. School of origin is defined as the school that the student was attending when the student began experiencing homelessness. A student experiencing homelessness may remain in their school of origin until permanently*

housed and then may maintain his or her school assignment through the end of the school year.

- 2. Immediate Enrollment: No child identified as experiencing homelessness will be denied enrollment due to lack of paperwork, including birth records, proof of guardianship, health records or other documentation typically needed for enrollment.*
- 3. Dispute Resolution: Any dispute between the parent/guardian regarding what the school of best interest is will follow the dispute resolution process which provides a written explanation of the school district's decision as well as information regarding the appeal process. Students will remain in the school of their choosing (either school of origin or school where displaced) during the dispute resolution process. The process will be followed in a timely manner.*
- 4. Transportation: The school district will provide transportation for students identified as experiencing homelessness to their school of assignment. If the student requires cross district transportation the liaison will coordinate an agreed upon cross district arrangement and will share associated costs for transportation.*

4. Equity Considerations

Describe any equity considerations relevant to the implementation of this policy.

Students experiencing homelessness have equitable access to participate in the same programs and services offered by the District including transportation services, services available to students with disabilities or with limited English proficiency, programs for vocational and technical education, programs for gifted students, extra-curricular programs and preschool programs.

5. Related Documents / Forms

Document Title	Description	Last Reviewed
1. ODE Dispute Resolution Form	<i>Requirements for Local Dispute Resolution Procedures</i>	<i>12/05/2017</i>
2. McKinney Vento Dispute Resolution Brief	<i>Federal summary of the key provisions related to McKinney Vento dispute resolution</i>	<i>11/2017</i>
3.		

6. Additional Information

Describe any additional information relevant to the implementation of the policy.