

**Cincinnati CITY SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURES**

Procedure Name Nondiscrimination and Equal Employment Opportunity	
Procedure No. 4122-00-01	Eff. Date: 3/15/2018
Implements Board Policy (ies) <u>4122-</u> <u>Nondiscrimination & Equal Employment</u> <u>Opportunity</u>	Last Reviewed: <u>3/15/2018</u>

1. Background

Describe relevant background to the implementation of the policy.

The Board of Education provides equal employment opportunities to all applicants.

2. Responsibilities

Title: Paul McDole, Director of Human Resources	
Address: 2651 Burnet Ave., Cincinnati, OH 45219	
Phone: 513-363-0149	Cell phone: 513-207-1945
Describe responsibilities:	

3. Action Steps

Describe the action steps relevant to the implementation of the policy.

- to administer all personnel practices such as recruiting, hiring, promotions, and other terms, conditions, and privileges of employment so as not to discriminate on the basis of race, color, religion, gender, gender identity or expression, sex, sexual orientation, national origin, age, physical or mental disability, or status as a disabled veteran or veteran of the Vietnam era.

4. Equity Considerations

Describe any equity considerations relevant to the implementation of this policy.

5. Additional Information

Describe any additional information relevant to the implementation of the policy.