

**Cincinnati CITY SCHOOL DISTRICT  
ADMINISTRATIVE PROCEDURES**

<b>Procedure Name School Counselor</b>	
Procedure No. 3220.01-00-01	Eff. Date: 9/6/2017
Implements Board Policy (ies) <b><u>3220.01-School Counselor Evaluation</u></b>	Last Reviewed: <u>9/6/2017</u>

**1. Background**

Describe relevant background to the implementation of the policy.  
 The Board of Education (Board) of Cincinnati Public School District (District) adopts the following School Counselor evaluation policy in accordance with the standards-based statewide Ohio School Counselor School Counselor evaluation framework adopted by the State Board of Education in September of 2015. The Board acknowledges that this Counselor evaluation policy aligns with the Ohio Standards for School Counselors as set forth in State law.

**2. Responsibilities**

Title: Paul McDole, Director of Human Resources	
Address: 2651 Burnet Ave., Cincinnati, OH 45219	
Phone: 513-363-0149	Cell phone: 513-207-1945
Describe responsibilities:  -monitor that evaluations are done timely -Supervise Peer Assistance & Review Program	

**3. Action Steps**

Describe the action steps relevant to the implementation of the policy.  
  
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#### 4. Equity Considerations

Describe any equity considerations relevant to the implementation of this policy.

#### 5. Related Documents / Forms

Document Title	Description	Last Reviewed
1. ORC 3319.113		
2. ORC 3319.61		
3.		

#### 6. Additional Information

Describe any additional information relevant to the implementation of the policy.