



Book	Cincinnati City School District Policies
Section	5000 Students
Title	Grading
Number	5421
Status	Active
Legal	R.C. 3313.20
Adopted	Not provided
Last Revised	January 11, 2019
Last Reviewed	Not provided

The Board of Education recognizes its responsibility for providing a system of grading student achievement that can help the student, teachers, and parents judge properly how well the student is achieving the goals of the District's program.

The Board believes that the District's grading system should be a reliable system and one that ensures each student's grades signify accurately his/her degree of accomplishment of those expected learning outcomes which are to be stated for each program at every grade level, kindergarten through twelve.

The IEP team has the authority to plan grading procedures and grades for a student with an IEP may be based on achievement goals stated in the IEP.

The Board directs the Superintendent to develop procedures for grading the professional staff:

- A. develops clear, consistent criteria and standards when grades are based on subjective assessment;
- B. helps each student understand in each course or program what achievement is needed to earn each grade as well as what will produce a failing grade;
- C. provides opportunities at mid-quarter for each student to obtain information as to his/her progress toward the standards of his/her course of study;
- D. provides for a pass/fail grade in subjects for which it is appropriate;
- E. provides students the opportunity to assess both their own achievements and their areas of difficulty.

The grading system should not inhibit the professional staff member from learning the strengths and weaknesses of each student on an individual basis.

R.C. 3313.20

CINCINNATI CITY SCHOOL DISTRICT ADMINISTRATIVE PROCEDURES

<i>Procedure Name: Grading</i>	
Procedure No. 5421-00-01	Eff. Date: 5.14.2018
Implements Board Policy(ies) 5421	Last Reviewed: 1.11.2019

1. Background

This procedure describes the process for establishing a system of grading that communicates to stakeholders the achievement of various program goals. Teachers and Administrators will provide ample warning of a pending grade that would adversely affect the student's status. Buildings will schedule of parent-teacher conferences at times and places that will ensure the greatest degree of participation by parents. The district will specify the issuance of report cards at intervals of not more than quarterly.

2. Responsibilities

Title: Director of Curriculum and Instruction

Address: 2651 Burnet Avenue, 45219

Phone: 513-363-0127

Describe responsibilities:

The Director of Curriculum and Instruction shall be responsible for maintaining an efficient process for the Grading and Assessment team to review, update and communicate revisions to the Cincinnati Public Schools Grade Reporting Procedures Handbooks outlining the system of grading that communicates achievement in a clear, consistent, method that allows for students, parents, and teachers to understand the range of accomplishments within their program.

3. Action Steps

- 1. Convene Grading and Assessment Committee no less than 2 times year to review CPS Grade Reporting Procedures Handbook(s).*
- 2. Grading and Assessment Committee updates and/or discusses revisions to CPS Grade Reporting Procedures Handbook(s) to the Education Initiatives Panel.*
- 3. All revisions to CPS Grade Reporting Procedures Handbook(s) will be communicated across multiple platforms such as the current Learning Management System and Councils.*

4. Equity Considerations

Describe any equity considerations relevant to the implementation of this policy.

Digital Access

Student mobility across buildings

The IEP team has the authority to plan grading procedures and grades for a student with an IEP may be based on achievement goals stated in the IEP.

4. Related Documents / Forms

Document Title	Description	Last Reviewed
1.Cincinnati Public Schools Grade Reporting Procedures 7-12	<i>The procedures and policies in this document apply to all students in grades 7 through 12 in high school buildings. These procedures were developed by the Cincinnati Public Schools Grading and Assessment Committee. This joint</i>	<i>Spring 2018</i>

	<i>CPS/ CFT standing committee is composed of teachers, administrators, members of the curriculum department and other educational staff.</i>	
2.Cincinnati Public Schools Grade Reporting Procedures for Elementary Schools	<i>The procedures and policies in this document apply to all students in grades K through 6 in Elementary buildings. These procedures were developed by the Cincinnati Public Schools Grading and Assessment Committee. This joint CPS/ CFT standing committee is composed of teachers, administrators, members of the curriculum department and other educational staff.</i>	<i>Spring 2018</i>

5. Additional Information

None to include.