



Book	Cincinnati City School District Policies
Section	2000 Programs
Title	Curriculum Development
Number	2210
Status	Active
Legal	R.C. 3301.07
	R.C. 3301.132
	R.C. 3313.60
	R.C. 3313.602
	R.C. 3313.843
	R.C. 3315.07
	R.C. 3317.023
	R.C. 3317.11
	R.C. 3319.02
	A.C. 3301-99-01
	A.C. 3301-35-02
Adopted	Not provided
Last Revised	Not provided
Last Reviewed	Not provided

The Board of Education recognizes its responsibility for the quality of the educational program of the schools. To this end, the curriculum shall be developed, evaluated, and adopted on a continuing basis and in accordance with a plan for curriculum growth established by the Superintendent.

For purposes of this policy and consistent communication throughout the District, curriculum shall be defined as that which is written, taught and tested. Accordingly it encompasses:

- A. approved content standards, which are aligned with State and National standards, that determine what students should know and be able to demonstrate;*
- B. the courses of study, subjects, classes, and organized activities provided by the school;*
- C. learning activities for individuals or groups of students and expressed in terms of specific instructional objectives or class periods;*
- D. all the planned activities of the schools, including formal classroom instruction and out-of-class activity, both individual and group, necessary to accomplish the educational goals of the District;*
- E. state and local assessments, both formal and informal, that are used to measure learning.*

The Board directs that the curriculum of this District:

- A. provides instruction consistent with the operating standards of the State Department of Education;*
- B. be consistent with the District's philosophy and goals and ensure the possibility of their achievement;*
- C. allows for the development of individual talents and interests as well as recognize that learning styles of students may differ;*
- D. provides for continuous and cumulative learning through effective articulation at all levels;*
- E. utilizes a variety of learning resources to accomplish the educational goals;*
- F. encourages students to utilize available guidance and counseling services in their academic and career planning.*

As educational leader of the District, the Superintendent shall be responsible to the Board for the development and evaluation of curriculum and the preparation of courses of study.

The Superintendent shall make progress reports to the Board periodically.

The District may conduct such curriculum initiatives as are deemed to be necessary to the continuing growth of the instructional program and to better ensure accomplishment of the District's educational goals.

In accordance with the operating standards such programs shall be proposed by the appropriate stakeholder.

When requested, the Superintendent shall report on the progress of such curriculum initiatives. The Board encourages, where it is feasible and in the best interest of the District, participation in programs of educational research. The Board directs the Superintendent to pursue actively State and Federal aid in support of the District's innovative activities.

CINCINNATI CITY SCHOOL DISTRICT ADMINISTRATIVE PROCEDURES

Procedure Name: Curriculum Development	
Procedure No. 2210-00-01	Eff. Date: 5.18.2018
Implements Board Policy(ies) 2210	Last Reviewed: 5.18.2018

1. Background

This procedure describes the process for evaluating and preparing courses of study for the District, how curriculum initiatives are deemed necessary to the continuing growth of the instructional program and to better ensure accomplishment of the District's educational goals, recurring progress reports, as well as participation in programs of education research.

2. Responsibilities

Title: Director of Curriculum and Instruction
Address: 2651 Burnet Avenue, 45219
Phone: 513-363-0127
<i>Describe responsibilities: The Director of Curriculum and Instruction shall be responsible for maintaining an efficient process for how curriculum initiatives are deemed necessary to the continuing growth of the instructional program and to better ensure accomplishment of the District's educational goals, recurring progress reports, as well as participation in programs of education research.</i>

3. Action Steps

Developing written, taught and tested Curriculum:

1. Curriculum Managers and Councils in the evaluation of instructional resources using state aligned tool.
2. Steering Committee and Manager to examine results of evaluation
3. Council and Manager in resource exploration if applicable
4. Council and Manager evaluate of potential resources using State aligned tool.
5. Steering and Manager make recommendation to Education Initiative Panel and/or Student Achievement Council demonstrating engagement of all teachers; teacher feedback reviewed and council making recommendation as well as Implementation and Support

Participating in programs of education research requires the completion of Cincinnati Public Schools research application and proposal process. This applies to research studies and program evaluation but may also include data requests when involving student identifiable records. The process involves the following steps:

1. The principal investigator completes and submits the on-line CPS Research Application. An email confirmation will signify the application was received.
2. Within three weeks of confirmation the principal investigator will receive formal notification indicating if the application has been accepted or denied. If denied, the process ends here. If accepted, the letter will include instructions on how to submit the research proposal and any associated electronic documents.
3. The technical review of the research proposal, consisting of a data sharing MOU and scope of work, begins at this stage. All correspondence must include research proposal number, principal investigator name and project title. When complete, an approval or denial recommendation is made
4. If approved, a signed copy of the data sharing MOU is returned to the principal investigator. If denied an email notice is sent.

4. Equity Considerations

Describe any equity considerations relevant to the implementation of this policy:

*Access to resources
Access to courses*

5. Related Documents / Forms

Document Title	Description	Last Reviewed
1. Fine Arts Course of Study	<ul style="list-style-type: none"> ● Outlines approved content standards, which are aligned with State and National standards that determine what students should know and be able to demonstrate. ● Learning activities for individuals or groups of students expressed 	Winter 2018
2. Science Curriculum Maps and Guides		Spring 2018
3. Social Studies Curriculum Maps and Guides		Summer 2018
4. Mathematics		Spring 2018

Curriculum Maps and Guides	<i>in terms of specific instructional outcomes</i> <ul style="list-style-type: none"> • <i>State and Local assessments, both formal and informal to measure learning</i> 	
5. English Language Arts Curriculum Maps and Guides		<i>Summer 2018</i>
6. District Master Course List	<i>Aligned EMIS code to PowerSchool Courses Numbers, Titles, Appropriate Codes and Credits, Descriptions</i>	<i>Spring 2018</i>
7. High School Course Guide	<i>Includes various resources for students and families including but not limited to Graduation Requirements; Career and Tech Programs; My Tomorrow Initiative; Unique opportunities at each High School</i>	<i>Summer 2018</i>

6. Additional Information

<i>None to include.</i>
