

1. What should I do if I cannot get enough subs to cover staff absences?

Please put all Teachers absences in Frontline (AESOP) ASAP. If a Principal has concern with substitute coverage, should contact Paul McDole, (513) 207-1945 to review options.

2. What should I do if I have para vacancies that are still unfilled?

Human Resources has been contacting Principals with vacancies and providing applicants for interview as soon as they become available

3. What are staff leave options now that FFCRA has expired?

CPS has returned to the Blended Learning Model for students and staff. Below are options if you cannot report to your assigned building due to COVID-19 related reasons:

Reason	Option
Staff who cannot return to work due to being diagnosed with COVID-19 or advised to self-isolate/quarantine	Leave through The Families First Coronavirus Recovery Act expired December 31, 2020. Staff diagnosed with COVID-19 or advised to self-isolate/quarantine must use their sick leave to remain in active pay status
Staff who cannot report to work due to child care reasons related to COVID-19:	The child care leave that was available through The Families First Coronavirus Recovery Act also expired December 31, 2020. Employees can request an unpaid leave of absence to address their child care needs. The leave of absence cannot be taken intermittently, it must be continuous.
Staff who cannot report to work due to being in a vulnerable population for COVID19:	Staff who are in a vulnerable population for COVID-19 are eligible to take an unpaid leave of absence.

Staff who cannot report to work until they receive the COVID-19 vaccine:	Individuals who cannot report to their building until they receive the COVID-19 vaccine are eligible for an unpaid leave of absence.
Staff requesting remote work due to COVID-19 related reasons (For Monday's only, please see Question #4 in the FAQ)	Employees must receive approval to work remotely. The need to work remotely will be reviewed on a case-by-case basis. Please note that it is the expectation of the District that staff report to their assigned building(s).

4. Can teachers, paras, clerical work from home Mondays?

On Mondays, while students are on distance learning, principals may allow teachers, paraprofessionals, and clerical who so choose to work from home, if the following criteria can be met. If the criteria cannot be met, the staff member should report to the building on Mondays. This will be shared with all unions.

- The specific work assignment can be completed from home, with the same level of productivity.
- The staff member has the technology tools to complete the work assignments from home.
- The staff member has proven in the past that productivity at home is the same level as from the school.

5. Has anything changed with quarantines?

Staff quarantine (quarantining due to close contact to a COVID positive person) will now follow the 10 day reduced quarantine as allowed by CDC, unless otherwise directed specifically by the local health department with jurisdiction or by written doctor's orders due to special circumstances.

Nothing has changed for student quarantines (14 days).

6. Has anything changed with 6' distancing?

At this time, at Walnut Hills, there are some classrooms and spaces that will not allow for 6-foot social distance. However, dividing the class into A/B schedules will allow the students to have at

least 3-feet of social distance, and in some cases more. Importantly, it will also allow for the in-person, social-emotional learning our Walnut Hills students haven't been able to receive yet this school year.

Health professionals have shared that social distance is a continuum, and that with masks, hand washing, increased ventilation, increased disinfecting, and other safety protocols, 3-foot distancing has been shown to have very low COVID transmission rates in school environments. In addition, just as we are in other district schools, CPS will offer COVID-19 testing for students, strict isolation and quarantine protocols, contact tracing, and soon, rapid tests for staff.

Other schools should still strive for the same 6' distancing in classrooms, until we return to a full weekly schedule for all students. The District Safety Plan has been updated to reflect that 6' distancing is still the most optimal, but if not feasible at Walnut Hills, a minimum of 3' is allowable.

7. **Can teachers be notified if one of their students test positive, and/or notified of when students are permitted to return after isolation/quarantine?**
 - a. Principals will be getting a report every Monday which will give the return to school dates for students. Principals can share with staff that a student is out and expected to return on XX/XX date. We are not permitted to release information about test results.

8. **I need more masks, who can I contact?**
[Email Steve Knapik](#)

9. **I need more thermometers or batteries, who can I contact?**
[Email Steve Knapik](#)